



# Mount Erin College

## Personal Property Policy

### Purpose

To explain Mount Erin's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

### Scope

This policy applies to all school activities, including camps and excursions.

### Policy

Mount Erin understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Mount Erin does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Mount Erin encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

## Communication

This policy will be communicated to our school community in the following ways:

- Included in staff induction processes
- Discussed at student assemblies as required
- Provided in excursion/camp documentation
- Available publicly on our school's website
- Made available in hard copy from school administration upon request

## Related policies and resources

Department of Education and Training policies and resources:

- the Department's Policy and Advisory Library (PAL): [Claims for Property Damage and Medical Expenses](#)

MEC policies:

- Mobile Phone Policy

## Policy Review and Approval

<b>Policy last reviewed</b>	<b>November 2023</b>
<b>Approved by</b>	<b>Principal</b>
<b>Next scheduled review date</b>	<b>May 2027</b>